

Date: May 17th 2013

**Life Sciences Centre (UBC)  
2nd Floor Safety Implementation Committee  
Meeting Minutes**

**Members Present:** John Nomellini, Nina Maeshima, Bin Shen, Pierre Tanguay , Andy Hegle

**Regrets:** Marc Ridyard Barry Young, Melanie Scofield, Gaye Sweet,

**Monthly Safety Inspections completed (bolded):** 2E-E 2E-W 2C-E 2C-W 2W-E 2W-W

<b>Issue / Topic / Agenda item</b>	<b>Key Discussion Points</b>	<b>Recommended Action / Decision</b>	<b>Person(s) Responsible</b>	<b>Date Due</b>	<b>Done? (✓)</b>
Autoclave class	-HSE is putting on a training class for all autoclave user	One person from each lab should take the class.	Each lab		
Inspection sheets	- Some discussion about updating the inspection sheets		P.T.		
Fire extinguishers	Some extinguishers need inspection and updating	Fire dept does annual inspections	Fire Dept.		

**Next Meeting: June 21st 2013**